



## Avitar Associates Municipal Services Company



### Avitar Utility Billing System

The Avitar Water/Sewer Utility billing system is designed to help municipalities maintain account, usage, and billing information for community water and sewer networks. Tightly integrated with Avitar's Assessing and Tax Collect systems, the Utility Billing system has the following features:

- Multi-user, Client/Server Windows application utilizing the Microsoft SQL Server/MSDE database platform, providing integrated security and allowing different access levels for different users.
- Simple data access to quickly locate billing accounts by map and lot, owner name, parcel address, or meter/account number.

The screenshot shows the Avitar Utility Billing application window for Hopkinton. The interface includes a menu bar (File, Utilities, Reports, Help), a toolbar with icons for Log Out, Previous, Next, Edit, Route, Meter, Fees, History, and Exit, and a main data area. On the left, a list of Meter/Account numbers is shown, with 000006 000000 selected. The main area displays account information for AVITAR ASSOCIATES, including address (PO BOX 150, CHICHESTER, NH 01453-0145), location (891 MAIN ST), and notes (COMMERCIAL/OFFICE SPACE). A 'Meter Information' section provides details such as Make/ID (GE), Meter # (87423441), Date (04/01/2005), Size (5/8"), Water (METERED), Sewer (METERED), and Usage (73.700). A table at the bottom shows a bill item: RC W \$ 55.00 RECONNECTION FEE.

Code	W/S	Amount	Description	T/P
RC	W	\$ 55.00	RECONNECTION FEE	T

- Ability to obtain address and owner information from Assessing, so changes do not need to be double entered. Accounts can also be disassociated from Assessing as needed in situations where bills are sent to tenants or caretakers.
- Customizable billing rules to work with virtually any type of billing scenario. Rules can be flat rates or metered rates based on usage, and rules can reflect minimums or seasonal amounts.

**Edit Billing Rules**

Billing Rule: WM0 New...

Type of Billing: METERED WATER Delete Rule

Rule Description: Standard Metered

Flat Amount: 25.0000

Minimum Amount: 0.00

% of Usage to Bill: 100

Units of Measure: 1 Units Label: gal.

Rate Schedule:	Rate Per Unit	Up To x Units	Add Rate
	\$ 0.0000	9,000	Save
	\$ 0.0015	450,001	
▶	\$ 0.0001	Maximum	
			Close

- Additional fees can be associated with individual accounts for additional charges, such as service calls or shut offs. Fees can be either temporary or recurring.
- Ability to create multiple different meter reading routes to produce reports for manual readings or to integrate with available electronic readers.
- Calculates complete billing warrant and commitment report that can then be exported seamlessly to the Avitar Tax Collect system. The system maintains a complete Billing History for each account showing usage over time.
- Ability to print bills from the Utility system or bills can be printed from the Avitar Tax Collect system.
- Easily produce final supplemental bills for accounts that are closed between billing cycles.

## ***Contact Avitar...***

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Avitar Associates is a New Hampshire based corporation specializing in Municipal Services for the State of New Hampshire since 1986. Over that period, Avitar has developed numerous software applications in response to the unique needs of New Hampshire municipalities. We strive to make our software simple enough for the occasional user while at the same time sophisticated enough to meet the diverse needs of all our communities.

Avitar's software development team develops and supports all software in-house specifically for New Hampshire municipalities. We take great pride in our reputation for unparalleled software support and for continually updating and enhancing our applications to reflect input from our users. We are happy to schedule a complete demonstration of any program in our suite of municipal software applications.

**Municipal Software For:**  
**Assessing**  
**Tax Collect**  
**Clerk/Motor Vehicle**  
**Building Permits**  
**Utility Billing**